

**REQUEST FOR ROOM RESERVATIONS  
 VIRGINIA JUNIOR BETA CLUB CONVENTION  
 FEBRUARY 14-15, 2014**

Embassy Suites & Convention Center  
 1700 Coliseum Drive  
 Hampton, VA 23666

*Please print or type in black (do not use blue ink)*

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Number of Rooms needed: 4 to a room \_\_\_\_\_  
 3 to a room \_\_\_\_\_  
 2 to a room \_\_\_\_\_  
 1 to a room \_\_\_\_\_

Mail Confirmation to: Advisor \_\_\_\_\_

School Name \_\_\_\_\_

School Address \_\_\_\_\_

Street

City

State

Zip Code

Phone number with area code \_\_\_\_\_

School

Home

**This form must be mailed to the hotel and postmarked by January 8, 2014.  
 RESERVATIONS SHOULD NOT BE PHONED. USE THIS FORM.**

Sponsors, please include number of rooms needed and a rooming list. Confirmations will be mailed to you at the school address. A first night's deposit for each room is required. Hotel check in time is 3:00 PM.

Taxes, which are currently 14 %, are not included in the quoted room rates. There is an additional EDA Fund-Cultural, Athletic and Visitor Attractions Fee in the amount of \$1.00 per room night to all overnight hotel rooms consumed in the city of Hampton

Cancellations must be made no later than 72 hours prior to arrival to avoid being charged for room(s).

Hotel	Rates	Single	Double	Triple	Quad
Embassy Suites Hampton, VA	\$119.00	\$119.0	\$119.00	\$119.00	\$119.00

## HOTEL ROOM RESERVATION FORM

**Give name of each person in room:**

Room 1: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 6: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 11: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 7: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 12: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 3: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 8: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 13: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 4: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 9: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 14: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 5: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 10: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Room 15: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

